

# GUIDELINES FOR THE 2026 **INTERNATIONAL COLLABORATIVE RESEARCH PROGRAM**



# **Guidelines for the 2026 International Collaborative Research Program**

## **1. Purpose**

Institut Teknologi Bandung (ITB), in collaboration with National Cheng Kung University (NCKU), Taiwan, and Tsinghua University, China, initiates international collaborative research program to advance international research collaboration among the participating institutions. The program is designed to strengthen institutional partnerships, enhance research excellence, and increase global engagement through collaborative projects, knowledge exchange, and joint scholarly outputs.

## **2. Funding**

Each selected proposal from the ITB side will receive funding up to IDR 150,000,000 per project title. Funding on the partner university side shall be governed by the applicable internal regulations of the respective institution. Proposal submission, review, and funding decisions shall be undertaken independently by each institution. Consequently, there is no guarantee of joint funding, and a proposal may be funded by only one institution depending on the respective evaluation results. Funding will be awarded on a competitive basis subject to the evaluation results and budget availability.

## **3. Project Execution Period**

June 15, 2026 – June 15, 2027.

## **4. Topics for Collaborative Research**

Research topics under this program are open to all fields of study.

## **5. Applicant Qualification**

Researchers from both universities are encouraged to submit proposals for collaborative research projects.

- The Principal Investigator (PI) from the ITB side must be a faculty member affiliated with a Faculty/School (F/S) or a Research Center/Center (P/PP) at ITB.
- The PI must be registered as an active faculty member at ITB from the time of proposal submission until the completion of the project.

## **6. Structure of Research Team**

Each proposal must involve researchers from both ITB and one selected partner university (NCKU or Tsinghua University). The PI may involve additional researchers and students as members of the research team.

## **7. Assessment and Selection Committee**

The proposal review and selection process shall be conducted independently by each institution in accordance with its respective internal procedures and policies. Each institution reserves the sole right to determine the proposals to be funded based on reviewer evaluations and its institutional priorities and considerations.

## **8. Constraints on the Use of Funding**

Each university shall be responsible for the administration and management of its respective research funds in accordance with its applicable financial regulations. For projects funded by ITB, the allocated funds may be used to support research-related activities, including travel, meetings, and reporting expenses, consumable materials, student remuneration, and faculty honoraria (up to a maximum of 30%), as well as other eligible expenses (except capital expenditure) in accordance with the financial regulations of ITB.

## **9. Application Procedures**

- ITB applicants must submit their proposals through the MyPPM system (<https://myppm.itb.ac.id>) between **May 11 and May 29, 2026**, no later than **17:00 WIB**.
- Applicants from the partner university must submit their proposals in accordance with the procedures and timeline specified by their institution.
- A Letter of Intent (LoI) with the official letterhead of the relevant partner university must be attached to the end of the application form.
- Submission of a proposal to one institution does not constitute submission to the partner institution; applicants are required to submit separately to their institutions.

Proposals must be prepared in English.

ITB Contact Person (PIC)

Mr. Nur Ahmadi, S.T., M.Eng., Ph.D.

Directorate of Research and Innovation, ITB

Phone: (+62) 22 86010050

E-mail: [dri@itb.ac.id](mailto:dri@itb.ac.id)

## **10. Reports**

Final reports must be submitted by the end of the research contract period in accordance with the applicable regulations of each institution.

## **11. Scientific Publication**

Each funded project is expected to produce at least one publication in an internationally reputable journal indexed by Scopus with a minimum Q1 category based on the SCImago Journal Rank (SJR). Researchers from ITB and the selected partner university must be included as co-authors in accordance with their respective contributions and standard authorship practices.

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All publications resulting from this program must include the following acknowledgement statement:

“This research was supported by the 2026 International Collaborative Research Program between Institut Teknologi Bandung (ITB), Indonesia, and [Partner University] under Contract No. ....”

Appendix

SAMPLE LETTER OF INTENT (LoI)

[Official Letterhead of Partner University]

## **Letter of Intent**

Dear Sir or Madam,

With this letter, I confirm my intention to participate as the official partner in the 2026 International Collaborative Research Program between Institut Teknologi Bandung (ITB), Indonesia, and [Partner University] with a project entitled: "[Project Title]"

This collaborative research project aims to [briefly describe the objectives, scope, and expected outcomes of the project]. The project is expected to strengthen international research collaboration, enhance academic exchange, and contribute to scientific advancement in the related field.

I fully support this proposed collaboration and look forward to establishing a sustainable scientific partnership between Institut Teknologi Bandung (ITB) and [Partner University].

Sincerely yours,

[Name]  
[Academic Title / Position]  
[Faculty / Department]  
[Partner University]  
[Country]

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